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OWNER INFORMATION UPDATE FORM

Please complete and return by email or mail to the addresses listed above at your earliest convenience if your details have changed so that we may keep your strata records accurate. Thank you for your assistance in this regard.

STRATA PLAN /DEPOSITED PLAN NO:..... LOT No:.....

SURNAME / COMPANY NAME OF OWNERS

.....

FULL FIRST NAMES OF OWNERS

.....

RESIDENTIAL ADDRESS

.....

.....Postcode

POSTAL ADDRESS

.....

.....Postcode.....

Phone - Home..... Work..... Mobile.....

Email.....

Please tick which correspondence you wish to receive by email:

- Levies Notices
- Meeting Notices & Minutes
- General Correspondence

Should your property be leased you are required, under Section 258 of the Strata Schemes Management Act of 2015 (NSW), to notify the Owners Corporation within 14 days after the commencement of the lease.

Letting Agent:.....Agents Email:

Levies sent to AGENT Other correspondence to AGENT

Agents Address:..... Phone No:.....

Current Tenant:.....Phone Number (if known):.....

Tenant Email (if known):Lease commencement date: